

IUIE FINANCIAL REPORTS: REFERENCE GUIDE

CHARACTERISTICS OF IUIE FINANCIAL REPORTS

- Indiana University Information Environment.
- Enterprise-wide, web-based operational reporting system maintained by Decision Support Services (DSS).
- Collection of reports that allow users to access IU's institutional data.
- Report data is current as of the previous day and only includes finalized transactions.
- Reports can span multiple fiscal years and/or multiple accounts.
- Search parameters and result fields are highly customizable.
- Must be added to the KFS Labor Reports group to access financial reports.

More information: <https://fms.iu.edu/training/indiana-university-information-environment/>

COMMON IUIE REPORT TYPES

- Predefined queries (📄) return commonly-requested data. The search fields are limited and the results are predefined.
- Data groups (📄) are highly customizable and have many search fields and flexible results.
- Linked reports (📄) are hosted on an external website but listed in IUIE for convenience.

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COMMON IUIE QUERIES

Report Name	Report Type	Description
Current Balances <i>Similar to: Available Balances (KFS)</i>	PDQ (📄)	Displays cumulative balances for an account, listed by object code (only income and expense). Includes budget, actual, encumbrance, and variance data.
Detail Transactions <i>Similar to: General Ledger Entry (KFS)</i>	Data group (📄)	Displays General Ledger entries. Can return results across fiscal periods and multiple accounts.
GL Budget Analysis	PDQ (📄)	Displays original budget, adjusted budget, Calculated Salary Foundation (CSF), and variance for each position.
General Ledger Balance	Data group (📄)	Displays the same data as in the Detail Transactions query, but summarized at a higher level.
GL Actuals <i>Similar to: General Ledger Balance (KFS)</i>	PDQ (📄)	Displays the cumulative actuals per fiscal period. Includes base budget data, current budget data, and year-to-date totals.
July 1 General Ledger Budget	Data group (📄)	Displays beginning budget figures for a fiscal year. Includes data for both budget and actuals.
Fiscal Approvers' Voucher Audit Report	PDQ (📄)	Displays a listing a voucher activity for a given payroll. Can only be run by a fiscal approver; results will be limited to the accounts to which that fiscal approver can access.
Object Codes <i>Similar to: Object Code lookup (KFS)</i>	Data group (📄)	Displays a list of all object codes at IU. Use parameters to limit by fiscal year, chart, object type, and consolidation/level.

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RESOURCES

- KFS Documentation Library: <https://fms.iu.edu/documentation/>
- IUIE resources on the FMS website:
 - Auxiliary Accounting: <https://fms.iu.edu/auxiliary-accounting/iuie-reports/>
 - Capital Assets: <https://fms.iu.edu/capital-assets/iuie-reports/>
 - Non-Student Accounts Receivable: <https://fms.iu.edu/non-student-ar/iuie-reports/>
 - Payroll: <https://fms.iu.edu/payroll/iuie-reports/>
- FMS Newsletter: <https://fms.iu.edu/training/listservs/subscribe-fms-newsletter>
- FMS Trainings: <https://cust.fms.iu.edu/cgi-bin/train/catalog>
- FMS Customer Service: <https://fms.iu.edu/support/>
- IT Training: <https://ittraining.iu.edu/events/events-listing.html>
 - *IUIE Reporting Basics and Excel 2016: Formatting and Analyzing IUIE Data.*
 - 3-hour online facilitator-led trainings offered twice a semester.