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For questions, contact [fmstrain@indiana.edu](mailto:fmstrain@indiana.edu)

## GETTING STARTED WITH KFS: ACTIVITIES

### ACTIVITY 1: CHARTS, ACCOUNTS, AND OBJECT CODES

Look at the following accounting lines from four transactions in KFS. What information do they tell us about each transaction?

* CHART	SUB-FUND	ORG	*ACCOUNT	SUB-ACCOUNT	*OBJECT	SUB-OBJECT	PROJECT	ORG REF ID	*AMOUNT
	GENFND	BI	1024600		4100				50.00

* CHART	SUB-FUND	ORG	*ACCOUNT	SUB-ACCOUNT	*OBJECT	SUB-OBJECT	PROJECT	ORG REF ID	*AMOUNT
	DOFDS	CHEM	2324770		1500				120.00

* CHART	SUB-FUND	ORG	*ACCOUNT	SUB-ACCOUNT	*OBJECT	SUB-OBJECT	PROJECT	ORG REF ID	*AMOUNT
	GENFND	FMOP	1912610		6000				80.00

* CHART	SUB-FUND	ORG	*ACCOUNT	SUB-ACCOUNT	*OBJECT	SUB-OBJECT	PROJECT	ORG REF ID	*AMOUNT
	AUXSER	MXPR	6622700		2400				560.00

### ACTIVITY 2: ACCOUNT AND OBJECT CODE LOOKUPS

IU Athletics receives one daily income line (a lump sum) from all online ticket sales that are purchased with a credit card. Once a week, IU Athletics receives a report that breaks down each individual credit card transaction by sport. The daily income lines are then re-allocated to the appropriate accounts with the appropriate object codes.

The IU Athletics department asks you to help distribute this week's daily income lines for online basketball ticket sales for the Bloomington women's basketball team. Unfortunately, you weren't told either the number for the women's basketball account or the object code for basketball ticket sales.

Use KFS Lookups to determine the account number and object code you should use to complete this transaction.

### ACTIVITY 3: DISTRIBUTION OF INCOME AND EXPENSE (DI)

This week, \$5,975 of the total daily income lines were payments for football tickets. The original transactions were recorded in the main administrative account 60-271-12 as "credit card receipts," object code 1599.

Reallocate these funds to the football account, 60-274-45, using object code 1488.