

# Indiana University

## System Asset Attestation Form

---

The purpose of this form is to inform Capital Asset Management of your intent to capitalize items purchased on separate purchase orders as a “system” asset.

**Systems** are defined as components that work together to perform one function. These components must be necessary for the system to function as a whole. Removal of any one component would result in the system not operating at the required capacity or for the intended purpose.

***The below section is to be completed and signed by the organization representative.***

Organization Name: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order(s): \_\_\_\_\_

Anticipated date asset will be placed in service (date asset first used): \_\_\_\_\_

Description of system asset to be capitalized:

---

---

---

The equipment list and budget narrative have been reviewed and we have verified that the items on the equipment list meet the system asset criteria stated above. Therefore, I am certifying that the total cost of the system equipment to be capitalized meets the minimum capitalization threshold of \$5,000 as defined by Indiana University policy.

Organization Representative (printed): \_\_\_\_\_

Signature of Organization Representative: \_\_\_\_\_

***The below section is to be completed by Capital Asset Management.***

Date \_\_\_\_\_ Resolution: \_\_\_\_\_

---

***Return to: Capital Asset Management, Poplars 437, Bloomington***